

## REGISTRY FEES — 1 July 2023

### LAND FEES — SCHEDULE 2 LAND ORDINANCE

#### Part I

1.	Registration of order of the Court under section 9	£31.50
2.	Registration of any deed, instrument or document to be registered against a title, (in duplicate) <i>Any copies beyond 2 submitted at the same time, (per copy)</i>	£104.50 £30.00
3.	Registration of a Crown Grant or Crown Lease (including undertaking), (in duplicate) <i>Any copies beyond 2 submitted at the same time, (per copy)</i>	£104.50 £30.00
4.	Application for vesting deed under section 11A	£209.00
5.	Certified copy deed, instrument or document ( <i>plus photocopying fee</i> )	£31.50
6.	Certification of registration of deed, instrument or document	£63.00

#### Part II

	Title search; hourly rate (Includes: production of register or index for inspection (for each one) and comparing deed with registered deed). ( <i>NB: proportion of hourly rate to be paid for every part hour plus photocopy fee</i> )	£41.80
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### LAND CHARGES FEES — SCHEDULE 1 LAND CHARGES FEES RATES

1.	Registration, renewal, rectification or cancellation of entry in register (per name) including issue of certificate	£63.00
2.	Entry of priority notice (per name)	£10.50
3.	Inspection of entry (per entry)	£10.50
4.	Official search of index, including certificate of result (per name)	£41.00
5.	Bankruptcy search, including certificate of result (per name)	£10.00

### COMPANIES—SECTION 5(4) COMPANIES AND PRIVATE PARTNERSHIP ORDINANCE

1.	Registration of document by an overseas company	£136.00
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#### **Schedule A – Companies & Private Partnership Ordinance**

1.	Registration of incorporation of a company	£136.00
2.	Registration of change of name of a company	£63.00
3.	Certificate of registration of a company (other than on incorporation)	£63.00
4.	Registration and/or cancellation of mortgage, debenture or other charge	£104.50
5.	Company file search ( <i>proportion of hourly rate to be paid for every part hour</i> )	£41.80
6.	Request for company documents (per company)	£10.50
7.	Certified copy of any document held on a company file ( <i>plus photocopying fee</i> )	£31.50
8.	Filing an <b>annual return</b> ; including companies which are not trading	£63.00
9.	Penalty for the <b>late filing of an annual return</b> (in addition to filing fee) <ul style="list-style-type: none"> <li>● 3 months or less</li> <li>● 3 months or more but less than 6 months</li> <li>● 6 months or more but less than 12 months</li> <li>● 12 months or more</li> </ul>	£108.00 £272.00 £539.00 £1077.00
10.	Filing of <b>company accounts</b>	£31.50
11.	Penalty for <b>late filing of company accounts</b> (in addition to filing fee) ( <i>as set by section 242A (2) Companies Act 1985</i> ) <ul style="list-style-type: none"> <li>a) Private company <ul style="list-style-type: none"> <li>● 3 months or less</li> <li>● 3 months or more but less than 6 months</li> <li>● 6 months or more but less than 12 months</li> <li>● 12 months or more</li> </ul> </li> <li>b) Public Company <ul style="list-style-type: none"> <li>● 3 months or less</li> <li>● 3 months or more but less than 6 months</li> <li>● 6 months or more but less than 12 months</li> <li>● 12 months or more</li> </ul> </li> </ul>	£108.00 £272.00 £539.00 £1077.00  £523.00 £1077.00 £2150.00 £5390.00

12.	Application for striking off a private company	£104.50
13.	Registration of new memorandum or articles of association	£31.50
14.	Registration of any other deed, document or forms to be registered by a company (per name and/or form)	£10.50
15.	Penalty for the late notification of a change of director, change of registered office, or change of secretary (more than 14 days)	£63.00

**REGISTER OF BIRTHS, DEATHS, MARRIAGES & CIVIL PARTNERSHIPS — SCHEDULE 2 - REGISTRATION REGULATIONS**

1.	Certified copy of Death, Marriage or Civil Partnership Certificate (further copies requested at the same time, per copy)	£10.50 £1.00
2.	Search of Registers (Births, Adoptions, Deaths, Marriages or Civil Partnerships) ( <i>proportion of hourly rate to be paid for every hour</i> )	£41.80
3.	Certified copy of Birth or Adoption certificate and up to 5 copies, provided at the time of registration of birth or adoption	£10.50
4.	Certified copy of Birth or Adoption certificate provided other than at the time of registration (further copies, requested at the same time, per copy)	£10.50 £1.00
5.	Certified copy of instrument	£31.50
6.	Registration of a Deed Poll (in duplicate) Any copies beyond 2 submitted at the same time, (per copy)	£63.00 £10.50
7.	Registration of a Will	£10.50

**REGULATION 18 — REGISTRATION OF MARRIAGE REGULATIONS**

1.	Notice of Marriage	£62.00
2.	Grant of Registrar General's Licence	£62.00
3.	Solemnisation of a marriage by a Registrar	£31.00
4.	Attendance of a Registrar at the solemnisation of a marriage by a person who is not a minister of religion	£31.00
5.	Any absence exceeding one hour by a Registrar from the Registrar's usual address for either of the purposes mentioned in 3 and 4 above ( <i>plus any reasonable travel costs together with any necessary overnight accommodation</i> )	£104.50
6.	Application for a Special Licence by the Governor	£209.00

**REGULATION 19 — REGISTRATION OF CIVIL PARTNERSHIP REGULATIONS**

1.	Notice of Civil Partnership	£62.00
2.	Grant of Registrar General's Licence/ extraordinary licence	£62.00
3.	Registration of civil partnership by a Registrar	£31.00
4.	Any absence exceeding one hour by a Registrar from the Registrar's usual address for the purposes mentioned in 3 above.	£104.50
5.	On application for a Special Licence	£209.00

**REGISTRATION OF UNITED KINGDOM PATENTS ORDINANCE**

1.	Registration of new patent	£135.00
2.	First renewal of a patent	£104.50
3.	Further renewal of a patent	£63.00
4.	Record of change of name or address	£104.50
5.	Patent File Search — ( <i>proportion of hourly rate to be paid for every part of an hour</i> ) ( <i>plus photocopying fee</i> )	£41.80

**COMMISSIONER FOR OATHS**

*RULE 2 — COMMISSIONER OF OATHS RULES*

1.	Administration of Oath or Affirmation	£10.00
2.	Each exhibit to an Affidavit or Declaration	£5.00