

Registry Fees

01st July 2022

Land Fees <i>Schedule 2 Land Ordinance</i>		
Part I		
1.	Registration of order of the Court under section 9	£31.50
2.	Registration of any deed, instrument or document to be registered against a title, (in duplicate) Any copies beyond 2 submitted at the same time, (per copy)	£104.50 £30.00
3.	Registration of a Crown Grant or Crown Lease (including undertaking), (in duplicate) Any copies beyond 2 submitted at the same time, (per copy)	£104.50 £30.00
4.	Application for vesting deed under section 11A	£209.00
5.	Certified copy deed, instrument or document (<i>plus photocopying fee</i>)	£31.50
6.	Certification of registration of deed, instrument or document	£63.00
7.	Photocopy of deed, instrument or document, where undertaken as part of registration	FIG photocopy fee
Part II		
	Title search; hourly rate (Includes: production of register or index for inspection (for each one) and comparing deed with registered deed). <i>(NB: proportion of hourly rate to be paid for every part hour plus photocopy fee).</i>	£41.80
Land Charges Fees <i>Schedule 1 Land Charges Fees Rates</i>		
1.	Registration, renewal, rectification or cancellation of entry in register (per name) including issue of certificate	£63.00
2.	Entry of priority notice (per name)	£10.50
3.	Inspection of entry (per entry)	£10.50
4.	Official search of index, including certificate of result (per name)	£41.00
5.	Bankruptcy search, including certificate of result (per name)	£10.00

<u>Companies</u>		
Section 5(4) Companies and Private Partnership Ordinance		
1.	Registration of document by an overseas company	£136.00
Schedule A – Companies & Private Partnership Ordinance		
1.	Registration of incorporation of a company	£136.00
2.	Registration of change of name of a company	£63.00
3.	Certificate of registration of a company (other than on incorporation)	£63.00
4.	Registration and/or cancellation of mortgage, debenture or other charge	£104.50
5.	Company file search (<i>proportion of hourly rate to be paid for every part hour</i>)	£41.80
6.	Request for company documents (per company)	£10.50
7.	Certified copy of any document held on a company file (<i>plus photocopying fee</i>)	£31.50
8.	Filing an annual return ; including companies which are not trading	£63.00

9.	Penalty for the late filing of an annual return (in addition to filing fee) <ul style="list-style-type: none"> • 3 months or less • 3 months or more but less than 6 months • 6 months or more but less than 12 months • 12 months or more 	£108.00 £272.00 £539.00 £1077.00
10.	Filing of company accounts	£31.50
11.	Penalty for late filing of company accounts (in addition to filing fee) <i>(as set by section 242A (2) Companies Act 1985)</i> <p>a) Private company</p> <ul style="list-style-type: none"> • 3 months or less • 3 months or more but less than 6 months • 6 months or more but less than 12 months • 12 months or more <p>b) Public Company</p> <ul style="list-style-type: none"> • 3 months or less • 3 months or more but less than 6 months • 6 months or more but less than 12 months • 12 months or more 	£108.00 £272.00 £539.00 £1077.00 £523.00 £1077.00 £2150.00 £5390.00
12.	Application for striking off a private company	£104.50
13.	Registration of new memorandum or articles of association	£31.50
14.	Registration of any other deed, document or forms to be registered by a company (per name and/or form)	£10.50
15.	Penalty for the late notification of a change of director, change of registered office, or change of secretary (more than 14 days)	£63.00
16.	Photocopy of document where photocopying undertaken as part of registration	FIG photocopy fee

Register of Births, Deaths, Marriages & Civil Partnerships

Schedule 2 - Registration Regulations

1.	Certified copy of Birth, Death, Marriage or Civil Partnership Certificate (further copies requested at the same time, per copy)	£10.50 £1.00
2.	Search of Registers (Births, Deaths, Marriages or Civil Partnerships) <i>(proportion of hourly rate to be paid for every hour)</i>	£41.80
3.	Registration of Birth	£10.50
4.	Certified copy of instrument	£31.50
5.	Registration of a Deed Poll (in duplicate) Any copies beyond 2 submitted at the same time, (per copy)	£63.00 £10.50
6.	Registration of a Will	£10.50
7.	Photocopy of document A4 & A3	FIG photocopy fee

Regulation 18 Registration of Marriage Regulations

1.	Notice of Marriage	£62.00
2.	Grant of Registrar General's Licence	£62.00
3.	Solemnisation of a marriage by a Registrar	£31.00
4.	Attendance of a Registrar at the solemnisation of a marriage by a person who is not a minister of religion	£31.00
5.	Any absence exceeding one hour by a Registrar from the Registrar's usual address for either of the purposes mentioned in 3 and 4 above (plus any <i>reasonable travel costs together with any necessary overnight accommodation</i>)	£104.50
6.	Application for a Special Licence by the Governor	£209.00

Regulation 19 Registration of Civil Partnership Regulations		
1.	Notice of Civil Partnership	£62.00
2.	Grant of Registrar General's Licence	£62.00
3.	Registration of civil partnership by a Registrar	£31.00
4.	Any absence exceeding one hour by a Registrar from the Registrar's usual address for the purposes mentioned in 3 above.	£104.50
5.	On application for a Special Licence	£209.00

<u>Registration of United Kingdom Patents</u>		
<i>Registration of United Kingdom Patents Ordinance</i>		
1.	Registration of new patent	£135.00
2.	First renewal of a patent	£104.50
3.	Further renewal of a patent	£63.00
4.	Record of change of name or address	£104.50
5.	Patent File Search — <i>(proportion of hourly rate to be paid for every part of an hour) (plus photocopying fee)</i>	£41.80

<u>Commissioner for Oaths</u>		
<i>Rule 2 – Commissioner of Oaths Rules</i>		
1.	Administration of Oath or Affirmation	£10.00
2.	Each exhibit to an Affidavit or Declaration	£5.00