



# FALKLAND ISLANDS GAZETTE

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No. 9

## Appointment

Sarah Jane Boyce, Learning Support Assistant, Infant Junior School and Camp Education, Education Department, 01.07.23.

Stephen Philip Trevor Jones, Control Room Operator, Royal Falkland Islands Police, Emergency Services and Island Security Department, 01.07.23.

Claire Elizabeth Law, Deputy Clerk/Personal Assistant, Legislature, Executive Management, 01.07.23.

Trevor John Law, Fishery Protection Officer, Fisheries, Natural Resources Department, 01.07.23.

Ioan James Roberts, Duty Supervisor, Stanley Leisure Centre, Development and Commercial Services Department, 01.07.23.

Kieran Angus Roberts, Project Support Assistant, Administration Section, Public Works Department, 01.07.23.

Mamey Sabugo, Mechanic, Plant and Vehicle Section, Public Works Department, 01.07.23.

Brando Valdez, Medical Stores Assistant, Health and Social Services Department, 01.07.23.

Holly Wolfe-Villiers, Receptionist, Stanley Leisure Centre, Development and Commercial Services Department, 01.07.23.

Frank Jonathan Hart, Assistant Harbour Master, Falkland Islands Maritime Authority, Emergency Services and Island Security Department, 11.07.23.

Osama Azeem Chaudhary, Regulatory Legal Adviser, Minerals Department, 21.07.23.

Mandy Hazel Minnell Goodwin, Cook, Stanley House, Education Department, 24.07.23.

Lera Ann Meek, Control Room Operator, Royal Falkland Islands Police, Emergency Services and Island Security Department, 24.07.23.

William Bateman, Communications and Media Officer, Falkland Islands Government Office, Executive Management, 25.07.23.

Bethany Alice Crowie, Accounting Assistant, Treasury, 25.07.23.

## Completion of contract

Violet Sithole, Senior Staff Nurse, Health and Social Services Department, 19.07.23.

Eliza Jane Jarvis, Camp Education Manager, Infant Junior School and Camp Education, Education Department, 31.07.23.

## Renewal of contract

Thomas Harper, Biomedical Scientist, Health and Social Services Department, 01.07.23.

Violet Sithole, Senior Staff Nurse, Health and Social Services Department, 20.07.23.

## Promotion

Irvine Tamburikayi Muchenjekwa, from Painter/Handyperson, Plant and Vehicle Section to Plant Operator/Handyperson, Property and Municipal Section, Public Works Department, 01.07.23.

## Transfer

Maria Gorreti Kamoto, from Carer, Health and Social Services Department, to Prison Officer, HM Prison, Emergency Services and Island Security Department, 01.07.23.

## Resignation

Kerry Ann Middleton, Houseparent, Stanley House, Education Department, 09.07.23.

## Retirement

Ian Ernest Earle Goss, Storeperson, Power and Electrical Section, Public Works Department, 31.07.23.

## **NOTICES**

No. 58

1 July 2023

### **Travel Credit Scheme Ordinance 2019** *section 24*

#### **Travel Credit Scheme Guidance**

In accordance with section 24 of the Travel Credit Scheme Ordinance 2019 the Scheme Administrator may issue guidance for the general administration of the Scheme including for:

- (a) arrangements with travel providers or accommodation providers;
- (b) guidelines for designation of travel providers or accommodation providers;
- (c) payments of travel credits; or
- (d) any matter which is to be prescribed under a provision of this Ordinance but which has not been prescribed.

The guidance as issued by the Scheme Administrator and approved at Executive Council on 30 May 2023 is published at the end of this *Gazette* and supersedes any previously issued guidance.

Dated 1 July 2023

T. A. PRIOR,  
*Financial Secretary.*

No. 59

4 July 2023

### **Administration of Estates Ordinance 1949** *section 4*

#### **Application for Letters of Administration**

Take notice that **Osvaldo Marcelo D'Avino** of Manz 27 Pb A Edif F 6 S/n Bº Don Orión Claypole, Almirante Brown, Province of Buenos Aires, Argentina, died on 5 August 2021.

Whereas **Katheryn Phoebe D'Avino** has applied for Letters of Administration to administer the estate of the said deceased in the Falkland Islands.

Notice is hereby given pursuant to section 4 of the Administration of Estates Ordinance 1949 to all persons resident in the Falkland Islands who may have prior claim to such grant that the prayer of the petitioner will be granted provided no caveat be entered in the Supreme Court within 21 days of the publication hereof.

Dated 4 July 2023

A. N. de FOUR,  
*Registrar, Supreme Court.*

No. 60

7 July 2023

### **Prisons Ordinance 2017** *section 13 and Schedule*

#### **Appointment of Members of Prison Monitoring Board**

1. Section 13(1)(b) and paragraph 1 of the Schedule to the Prisons Ordinance 2017 provide for the Governor acting in her discretion to appoint members of the Board.

2. In exercise of my powers under section 13(1)(b) and paragraph 1 of the Schedule to the Prisons Ordinance 2017, I appoint the following persons to be members of the Prison Monitoring Board:-

**John Grant Campbell;** and  
**Rebecca Dee Rees.**

3. These appointments have effect from the date of signature of this instrument, and continue in effect for three years, unless terminated sooner.

Dated 7 July 2023

A. M. BLAKE C.M.G.,  
*Governor.*

No. 61

13 July 2023

### **Public Health Ordinance 1894** *section 3*

#### **Appointment of Member of Health and Medical Services Committee**

1. Section 3(2)(c) of the Public Health Ordinance 1894 ('the Ordinance') provides for the Governor to appoint a member of the public to be a member of the Health and Medical Services Committee.

2. In exercise of my powers under section 3(2)(c) of the Ordinance, I appoint **Justin Owen McPhee** to be a member of the Health and Medical Services Committee.

3. This appointment has effect from the date of signature, and continues in effect for three years, unless terminated sooner.

Dated 13 July 2023

A. M. BLAKE C.M.G.,  
*Governor.*

No. 62

24 July 2023

### **Banking Ordinance 1987** *section 25*

#### **Fee payable by licensed financial institution**

In accordance with section 25(5) of the Banking Ordinance 1987 it is notified that licensed financial institution Standard Chartered Bank have paid prescribed fees of:-

£12,000 for 2021;

£13,000 for 2022; and

£14,000 for 2023.

Dated 24 July 2023

T. A. PRIOR,  
*Financial Secretary.*

No. 63

26 July 2023

**Falklands Landholdings Corporation Ordinance 2000**  
*section 4*

**Appointment of Members of the Falklands Landholdings Corporation Board**

1. Section 4(1)(f) of the Falklands Landholdings Corporation Ordinance 2000 provides for the Governor to appoint two

members of the public to be members of the Falklands Landholdings Corporation Board.

2. In exercise of my powers under section 4(1)(f), I appoint **Timothy John Durose Miller** to be a member of the Falklands Landholdings Corporation Board.

3. This appointment is deemed to have taken effect on 16 June 2023, and continues in effect for two years, unless terminated sooner.

Dated 26 July 2023

A. M. BLAKE C.M.G.,  
*Governor.*

**Travel Credit Scheme Guidance issued in accordance with notice number 58:-**

**TRAVEL CREDIT SCHEME GUIDANCE**  
**- effective from 1 July 2023**

**1. Introduction**

The Falkland Islands Government (FIG) is committed to improving the quality of life of Falkland Islanders. The 2018-2022 Islands Plan included a commitment to introduce a Travel Credit Scheme, and the first credits were accrued from 1 July 2018.

It is acknowledged that holidays and access to travel bring about improvements in individuals' and families' physical and mental health and other advantages. The aim of the Travel Credit Scheme is to offset some of the costs associated with travel, by allowing eligible individuals to accumulate travel credits which can be redeemed against specific domestic and international travel costs, and the costs of tourism accommodation within the Falkland Islands. As a result, it will be easier for Falkland Islanders to travel both within the Islands and further afield.

This guidance is issued under section 24 of the Travel Credit Scheme Ordinance 2019.

**2. General description of Scheme**

- The Travel Credit Scheme Administrator will be the Financial Secretary, and any queries in relation to the Scheme should be addressed to email:- [travelcreditscheme@sec.gov.fk](mailto:travelcreditscheme@sec.gov.fk).
- The Travel Credit Scheme is only open to Falkland Islands status holders who meet the requirements for registration. The Scheme is not open to Falkland Islands permanent resident permit holders.
- To join the Travel Credit Scheme, an application to be registered must be made (see section 3 below).
- On successful registration, persons will accrue travel credits which can be used for travel and domestic tourism accommodation (see section 4 below).
- Accumulated travel credits may be redeemed either by reimbursement for costs for travel already undertaken, reimbursement for travel booked independently and paid for, or by the use of vouchers to be redeemed by a designated travel provider (see section 5 below).
- Accumulated travel credits may be also redeemed either by reimbursement for costs for domestic tourism accommodation already occupied, reimbursement for domestic tourism accommodation booked independently and paid for, or by the use of vouchers to be redeemed by a designated tourism accommodation provider (see section 6 below).
- The Scheme Administrator will cancel a person's registration if the person no longer meets any of the requirements for registration as paraphrased above in this guidance (see section 7).

### 3. Registration

#### 3.1 Who can register?

- Individuals with Falkland Islands status aged 18 years and over -  
Applies on their own behalf. Must be on the register of electors.
- Individuals with Falkland Islands status aged 16 to 18 years -  
May apply on their own behalf, or parents may apply for them. Must be resident in the Falkland Islands at the time of application (see note 1).
- Individuals with Falkland Islands status aged 16 years and under -  
Parent or guardian of child applies on their behalf. Must be resident in the Falkland Islands at the time of application (see note 1).

#### 3.2 How to register:

- To apply to join the Travel Credit Scheme, please send in a completed registration form to the Scheme Administrator by email to [travelcreditscheme@sec.gov.fk](mailto:travelcreditscheme@sec.gov.fk) or by post to The Treasury, Travel Credit Scheme, Stanley. Forms can be obtained from the Scheme Administrator by calling 28400.
- The application should be supported by the documents listed on the registration form if applicable.
- Application forms will be assessed by the Scheme Administrator within 10 working days. If an application is successful confirmation will be sent using your preferred method of contact as stated on your form, applicants will also be notified if an application is unsuccessful. Travel credits will accrue from the date of registration.

### 4. Accruing of travel credits

- Registered persons will accumulate travel credits at £1 per day if aged 16 years or over and 50p per day if aged under 16 years.
- A person's account can reach a maximum of £1,826 for those who are 16 years and over and £913 for the under 16s. These amounts equate to 5 years' worth of travel credits. Please note that children's travel credits are accumulated in their own name and not the name of parents or guardians.

### 5. Redeeming travel credits for domestic and international travel fares

Individuals have been able to draw down travel credits from 1 July 2019 for domestic and international travel fares. Redemption of travel credits can occur in three ways by application to the Scheme Administrator (email to [travelcreditscheme@sec.gov.fk](mailto:travelcreditscheme@sec.gov.fk)):

- **Reimbursement for costs for travel already undertaken:** Making a claim to the Scheme Administrator with the necessary documents including proof of travel either by email (see above) or by submitting the documents by post to The Treasury, Travel Credit Scheme, Stanley.
- **Reimbursement for costs for travel booked independently and paid for:** Making a claim to the Scheme Administrator with the necessary documents including proof of payment. The travel date must not be more than two years in advance of the date of the claim being made. Claims can be made either by email (see above) or by submitting the documents by post to The Treasury, Travel Credit Scheme, Stanley.

If travel is cancelled after a claim has been made from the Travel Credit Scheme, the registered person must obtain a refund from the travel provider. The amount refunded must be reimbursed to the Scheme within 60 days of the date when travel was originally booked to be undertaken. 'Cancelling' in this context means failure to travel to the same destination within 14 days of the date originally booked for the travel in the claim.

- **Use of vouchers for travel to be undertaken:** A registered person would obtain a quote for travel from a designated travel provider (note 2) and would request a voucher for the appropriate amount from the Scheme Administrator. The voucher would be presented to the designated travel provider by email from the Scheme Administrator within 5 working days of the application, in advance of travel for use by the registered person. If a registered person fails to travel for any reason, any cancellation charges incurred by the travel provider will be recovered through the deduction of travel credits from the registered person's account.

Please note the following rules in relation to claims:

- Travel credits accrued may not be paid as cash other than as reimbursement for costs paid in respect of travel booked or travel taken.
- Travel credits accumulated by a registered person are not transferable and may only be used for the benefit of that person.

- Any claim must relate to travel originating in the Falkland Islands (a claim for a journey to the Falkland Islands will be valid if it is the return leg of an outward journey made within the preceding 12 months).
- Note 4 provides a list of items that cannot be claimed for.
- Any claim must be for a minimum of £50 per registered person. Claims for lower costs from different occasions can be grouped together to reach the minimum level.
- Any claim must be for travel of at least 10 miles.
- Any claim on behalf of a child by an adult can only be made in respect of travel by the child. If claims are made by different persons in respect of the same child, the claims will be processed in order of the date on which they are received.

## 6. Redeeming travel credits for domestic tourism accommodation

Individuals will be able to draw down travel credits from 1 July 2023 for domestic tourism accommodation. Claims must relate to a stay in domestic tourism accommodation undertaken after this date. Redemption of travel credits can occur in three ways by application to the Scheme Administrator (email to [travelcreditscheme@sec.gov.fk](mailto:travelcreditscheme@sec.gov.fk)).

- **Reimbursement for costs for domestic tourism accommodation stays already undertaken:** Making a claim to the Scheme Administrator with the necessary documents including proof of stay in domestic tourism accommodation either by email (see above) or by submitting the documents by post to The Treasury, Travel Credit Scheme, Stanley.
- **Reimbursement for costs for domestic tourism accommodation booked independently and paid for:** Making a claim to the Scheme Administrator with the necessary documents including proof of payment. The dates of the stay in domestic tourism accommodation must be within two years of the claim being made. Claims can be made either by email (see above) or by submitting the documents by post to The Treasury, Travel Credit Scheme, Stanley.

If the stay is cancelled after a claim has been made from the Travel Credit Scheme, the registered person must obtain a refund from the accommodation provider. The amount refunded must be reimbursed to the Scheme within 60 days of the date when the stay was originally booked to be undertaken. 'Cancelling' in this context means failure to commence a stay at the same domestic tourism accommodation within 14 days of the date originally booked to commence the stay, as set out in the claim.

- **Use of vouchers for domestic tourism accommodation to be undertaken:** A registered person would obtain a quote for accommodation from a designated tourism accommodation provider (note 3) and would request a voucher for the appropriate amount from the Scheme Administrator. The voucher would be presented to the designated accommodation provider by email from the Scheme Administrator within 5 working days of the application, in advance of the registered person commencing their stay. If a registered person fails to make use of the accommodation for any reason, any cancellation charges incurred by the accommodation provider will be recovered through the deduction of travel credits from the registered person's account.

Please note the following rules in relation to claims:

- Travel credits accrued may not be paid as cash other than as reimbursement for costs paid in respect of accommodation booked or accommodation stay undertaken.
- Travel credits accumulated by a registered person are not transferable and may only be used for the benefit of that person.
- Any claim must relate to tourism accommodation within the Falkland Islands (note 4 provides a list of items that cannot be claimed for).
- Any claim must be for a minimum of £50 per registered person. Claims for lower costs from different occasions can be grouped together to reach the minimum level.
- A claim for accommodation costs may only relate to charges for that individual. Most accommodation in the Falkland Islands is charged per person, but if a charge is made on a per room or per property basis, the maximum claim is the full charge divided by the number of adults using that room or property.
- Any claim on behalf of a child by an adult can only be made in respect of accommodation stayed in by the child. If claims are made by different persons in respect of the same child, the claims will be processed in order of the date on which they are received.

## 7. Cancellation or suspension of registration

- The Scheme Administrator must cancel a person's registration if the person no longer meets any of the requirements for registration as paraphrased in this guidance. This would include for example an adult no longer being registered

on the electoral register, or a child ceasing to be resident in the Falkland Islands. If a registered child is leaving the Falkland Islands to take up residence in another country, a parent or guardian, should contact the Scheme Administrator (email to [travelcreditscheme@sec.gov.fk](mailto:travelcreditscheme@sec.gov.fk)) to explain the situation. In some circumstances a child may be considered to be resident in the Falkland Islands even if they are no longer physically living in the Islands (for example if the absence is for the purpose of education).

A person whose registration is cancelled for any reason other than abuse of the Scheme, must claim any accumulated travel credits within 6 months of cancellation. Failure to redeem travel credits within 6 months of cancellation results in forfeiture of the remaining travel credits. Any remaining travel credits cannot be claimed as cash.

- The Scheme Administrator may suspend a person's registration if the person is serving a custodial sentence. Suspension is for the period of the custody. During the sentence period, a registered person does not accrue travel credits and any accumulated travel credits are frozen until the suspension is lifted. The registered person should contact the Scheme Administrator on release from custody, in order for the suspension to be lifted.

Registration may also be suspended to give the Scheme Administrator time to investigate whether a person remains eligible to be registered under the Scheme. If suspension is to facilitate an investigation, the registered person continues to accrue travel credits during the period of suspension (but may not claim them until the suspension is lifted).

- The Scheme Administrator may permanently terminate a person's registration on the Scheme if they are found to have abused the Scheme with any remaining travel credits being forfeited. 'Abuse of Scheme' means to obtain unintended financial benefits from the Scheme by engaging in conduct as prescribed. The prescribed conduct entails claiming travel credits by the registered person and failure by that person to refund the Scheme when travel is cancelled for any reason. 'Cancelling' means when a person fails to travel to the same destination within 14 days of the date originally booked for travel to take place, or fails to stay at the same domestic tourism accommodation within 14 days of the date originally booked.

## 8. Other

- A registered person who is aggrieved by a decision of the Scheme Administrator:

- (a) to suspend their registration;
- (b) to cancel their registration; or
- (c) related to such suspension or cancellation,

may appeal within 10 working days of the date of the notice of suspension or cancellation by making representations in writing to the Governor.

- A person who, in an application for registration or for the purpose of claiming travel credits knowingly or recklessly for a material issue or particular:
  - (a) makes a false statement or representation; or
  - (b) provides an incorrect document or false information; or
  - (c) withholds any information,

commits an offence and is liable on conviction to a fine not exceeding level 2 on the standard scale (level 2 is a maximum of £500).

## Supplementary Notes:-

### Note 1: Qualification for registration:

- The test whether a child is resident in the Falkland Islands is based on the residency requirements for eligibility for registration on the Register of Electors (as detailed in the Electoral Ordinance 1988: <https://www.legislation.gov.fk/view/html/inforce/2019-03-19/fiord-1988-21>).
- A child must also meet the relevant requirements of section 32 of the Constitution: [https://www.legislation.gov.fk/view/html/2019-03-19/uksi-2008-2846#qualifications\\_of\\_electors](https://www.legislation.gov.fk/view/html/2019-03-19/uksi-2008-2846#qualifications_of_electors) concerning qualification for registration as an elector (i.e. as if the child were 18 years or older).
- It should be noted that these criteria are automatically adhered to by an adult through their registration on the Register of Electors.

Note 2: List of designated travel providers:

- Falkland Islands Company Ltd
- International Tours and Travel Ltd
- Workboat Services Ltd
- Falkland Islands Government Air Service

To qualify for inclusion as a designated travel provider a company must submit an application to the Scheme Administrator demonstrating that the company meets the following criteria:

- It is a limited company or partnership registered with the Registry Service in the Falkland Islands (company registration number must be provided on the application)
- Or it is a Falkland Islands Government department
- It must have been actively trading for more than six months at the time of the application.

Note 3: List of designated domestic tourism accommodation providers:

- Malvina House Hotel
- Waterfront Hotel
- Little Creek Farm
- Pebble Island Lodge
- Johnson's Harbour Self Catering

To qualify for inclusion as a designated domestic tourism accommodation provider, a person or company must submit an application to the Scheme Administrator confirming and demonstrating that:

- they offer accommodation to domestic tourists
- they have been actively trading for more than three months at the time of the application.

Note 4: Costs that cannot be funded by travel credits:

Travel credits will not be redeemed for cash other than as reimbursement for the fare or accommodation.

Travel credits may not be used to pay for the following items:

1. Embarkation tax (please note that fares for the Airbridge will be paid for the amount less the value of embarkation tax included in the ticket price)
2. Shipping and/or cargo costs
3. Transfers (transfers include charges for transport between an airport and a hotel or place of residence)
4. Excess baggage charges
5. Travel insurance
6. Travel fares for distances less than 10 miles
7. 'Round trips' on FIGAS, which involve returning to the starting destination on the same day
8. Activities, tours or trips - including 'round robin' or whale watching helicopter and FIGAS trips
9. Car hire
10. Alcoholic drinks provided by accommodation providers, which should be charged separately and may not be claimed for.

It should be noted that this is not an exhaustive list of excluded items.

*Approved by Executive Council on 30 May 2023 and issued by Tracey Prior, Financial Secretary/Scheme Administrator on 1 July 2023.*