



Falkland Islands Government – Job Description

Job Title:	Mechanic		
Department:	PWD	Section:	Plant & Vehicle
Reports to:	Mechanical Supervisor		
Grade:	Falkland Islands Government Grade - F	Job Code:	354M05

Job Purpose

Provide mechanical support and service government plant, vehicles and equipment.

Main Accountabilities:

- Carrying out fault diagnosis and repair of plant, vehicles and equipment.
- Supervise and train apprentice mechanics.
- Ensure servicing schedules are followed in accordance with manufacturer's specifications.
- Have working knowledge of, and effectively use, workshop manuals to diagnose and repair defects.
- Compiling list of spares required and ensuring correct parts are ordered.
- Ensuring safe working practices are followed at all times.
- Carry out other tasks as instructed by supervisor.

The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.

Person Specification:	Mechanic
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Criteria	Essential	Desirable	Assessment Method
Education and Training:			
Good standard of English and Maths	✓		A
Qualified mechanic through apprenticeship or able to demonstrate a history of working on relevant equipment for a number of years	✓		A/I
Current valid driving licence	✓		A/I
Ability to understand and follow verbal and written instructions issued in English	✓		A/I
Basic computer literacy	✓		A/I/R
Current valid HGV licence		✓	A/I
NVQ Level 3, or equivalent, in a relevant subject		✓	A
Educated at least to GCSE standard		✓	A/I
CITB Training		✓	A/I
History of working with modern plant or HGV diagnostics systems		✓	A/I/R
Knowledge, Skills and Experience:			
Qualified mechanic through apprenticeship or able to demonstrate a history of working on relevant equipment for a number of years	✓		A/I/R
An organised approach to work and the capacity to work unsupervised	✓		A/I/R
Proven track record of working on construction plant or heavy goods vehicles or in a similar environment	✓		A/I
Good communication skills	✓		A/I/R
Ability to use complex parts lists and instruction manuals, keep legible records of work carried out	✓		A/I
Cutting and welding ability		✓	A/I
Experience of successfully managing own workload. Must be able to organise own workload when working unsupervised		✓	A/I
Experience of working in a similar environment		✓	A/I
Experience in the use of DAF, JCB, Cat or similar relevant parts systems		✓	A/I/R



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Person Specification:		Mechanic (<i>continued</i>)		
Criteria		Essential	Desirable	Assessment Method
Personal Attributes:				
Must be prepared to work closely with others in a busy workshop environment		✓		A/I/R
Self-controlled and responsive		✓		A/I
Flexible approach to work, as overtime and working away from home may be required		✓		A/I/R
Physically fit enough to undertake the tasks required in the role		✓		A/I
The ability to deal positively with difficult situations		✓		A/I/R
Must be able to deal effectively with challenging situations and remain calm under pressure		✓		A/I/R

Method of assessment:

A - Application Form

I - Selection Interview

R – Reference