



Falkland Islands Government – Job Description

Job Title:	Plant Operator / Handyperson		
Department:	Public Works	Section:	Property & Municipal
Reports to:	Foreman or Assistant Foreman		
Grade:	Falkland Islands Government Grade – G1	Job Code:	356H02
Job Purpose			
To carry out driving and plant operating duties on public and FIG sites as required by the Municipal Foreman and to assist with the general maintenance and repair of FIG's buildings and properties as required.			
Main Accountabilities:			
<ul style="list-style-type: none">• To carry out tasks as directed by immediate supervisor, including driving and operating heavy plant machinery and vehicles (including HGV) in an efficient, effective and safe manner; so that the maximum safe working output is achieved.• Carrying out semi-skilled and unskilled physical tasks and to repair / maintain government properties and services as directed by your immediate supervisor.• Ability to use manual and powered hand tools and equipment in an efficient, effective and safe manner.• Carry out routine inspections and checks on equipment and tools to ensure these are safe for use.• Direct and monitor other persons provided to work with or assist in carrying out tasks to ensure safe and effective working.• Take adequate care of resources to ensure no damage or loss occurs to assets.• To carry out other associated works as directed by the Municipal Foreman such as:<ul style="list-style-type: none">• Assisting the Cemetery Caretaker with Graveside works• Clearing Sewers, Drains and Pump Stations <p><i>The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.</i></p>			
Additional Information:			
May be required to work in various locations and working conditions. Much of the work will be under general rather than close supervision.			
The post holder will be required to undergo inoculation against Hepatitis A & B if not already inoculated.			



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Person Specification:	Plant Operator / Handyperson		
Criteria	Essential	Desirable	Assessment Method
Education and Qualifications:			
Valid driving licence	✓		A
Valid HGV licence	✓		A
Must be willing to undertake a CICS Health and Safety course within 3 months of appointment	✓		A/I
Heavy Plant Licence		✓	A
First Aid training		✓	A
Valid Health and Safety Certificate		✓	A
Experience/Evidence of:			
Minimum of 2 years construction of heavy plant experience including operating 360° excavators, 180° excavators, telescopic handlers, and dozers	✓		A/I
An understanding of domestic building services maintenance and repairs	✓		A/I
Understanding general technical instructions and be able to interpret works orders	✓		A/I/R
Should be reliable, well motivated with ability to manage own workload	✓		A/I/R
Demonstrate a clear understanding of basic safe working practices and the use of PPE	✓		A/I/R
Must be able to work at heights and in confined spaces	✓		I
Experience in General Handyperson skills	✓		I/R
Be able to operate truck mounted cranes and/or road sweepers		✓	I
Have a very good understanding of building services and modern maintenance methods		✓	I/R
Have experience in carpentry, masonry and/or painting		✓	A/I
Experienced in the use of ladders, scaffold and working platforms		✓	I
Plant and vehicle servicing experience		✓	A/I



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Criteria	Essential	Desirable	Assessment Method
Personal Attributes:			
Must be self-motivated with a clear understanding of the need for a fast, efficient and quality driven service	✓		A/I
Must be sensitive to the team spirit and able to work with people of diverse backgrounds	✓		A/I/R
Must be prepared to attend out of hours when required and be part of an “on-call” rota system	✓		I
Sufficiently fit to carry out any of the tasks required	✓		I
Able to liaise with customers (FIG tenants and FIG building custodians) to discuss work details/requirements		✓	I
Excellent time management skills providing effective output of works (provide evidence)		✓	I/R
Able to deal effectively with challenging situations and remain calm		✓	I/R
Reasonable articulate and confident in personal skills		✓	I/R
Personal satisfaction in a job well done		✓	I/R
Evidence of team involvement		✓	R

Method of assessment:

A - Application Form
 I - Selection Interview
 R - Reference