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| **Job Title:** | Gardener  |
| **Department:** | Development & Commercial Services | **Section:** | Government House  |
| **Reports to:** | Head Gardener  |
| **Grade:** | H1 | **Job Code:**  | 750G01 |
| **Job Purpose** |
| To assist the Head Gardener in the upkeep and maintenance of Government House gardens and grounds to the highest professional standards.  You are expected to be physically fit and able to carry out all duties of a gardener, including weeding, planting, pruning, watering, lopping, cutting, lifting (earth, timber, items used in gardening etc) |
| **Main Accountabilities:** |
| * Under supervision of the Head Gardener, establish plant and vegetable gardens, flower and ornamental gardens.
* Assist the Head Gardener to ensure the continuity of high standards.
* Assist the Head Gardener in maintaining and landscaping the garden to ensure that they are both productive and aesthetically pleasing.
* Maintain garden equipment in good order to prolong its life and ensure that it is safe to use.
* Assist with small maintenance tasks as required, under the direction of the Head Gardener.
* Ensure the gardens are maintained to a high standard, ensuring all weeding has been completed, trees, hedges pruned etc. As it is the public face of the estate – the gardens need to be well maintained at all times.

***The job description is not an exclusive or exhaustive definition of your duties.  You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.*** |

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| **Additional Information:** |
| The job holder will have the opportunity to act as casual Household support during evening or other events at Government House, where an additional and separate rate will be paid.  |

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| **Person Specification:**  | Gardener |
| **Criteria** | **Essential** | **Desirable** | **Assessment Method** |
| **Experience/Evidence of:** |  |  |  |
| Qualifications are not essential, but an interest in gardening and a willingness to learn are desirable.  | ✓ |  | A/I |
| Practical experience and knowledge of gardening would be very useful. | ✓ |  | A/I |
| An ability to take on a wide variety of small tasks such as painting, carpentry and general repairs would be beneficial. | ✓ |  | A/I |
| **Personal Attributes:** |  |  |  |
| A polite manner and positive working attitude are important for this position.  | ✓ |  | I/R |

**Method of assessment:**

A - Application Form

I - Selection Interview

R - Reference