



## COVID-19

### COVID-19 Positive Supplement (Individual) FAQs

---

**1) When does the support scheme start?**

The support scheme starts from 20 April 2022 and will run until 31 July 2022.

**2) How do I qualify for this support?**

If you are an employee, test positive for COVID-19 on a LFT or PCR and are unable to work, then your employer can apply for financial support from FIG to enable them to pay your basic salary for up to 5 days. If you are self-employed, test positive for COVID-19 on a LFT or PCR and are unable to work then you can apply.

There are a number of employers that do not qualify for support, a full list can be found in the Guidance notes but these include FIG, Statutory corporations and other bodies that receive FIG Subventions, Museum and National Trust etc. FIG will be making equivalent provisions for its own employees and would expect other excluded employers to do the same.

**3) What are the support measures if I am employed?**

If you are employed, then your employer will need to make an application and you will need to sign the declaration. The support will be up to 5 days of your basic salary, assuming you would normally work for those 5 days. The basic salary excludes any benefits in kind, overtime or bonuses.

**4) What are the support measures if I am self-employed?**

If you are self-employed, then you will need to make an application and you will need to sign the declaration. The support will be up to 5 days of your average income. When considering what your normal income, you may base your application on the higher of:

- if you were in business in 2019, your 2019 income figures (this information can be found on your tax assessment), divided by 12 to give a monthly figure; or
- your income figure for the previous month, which is turnover less expenses.

If your business started after 2019 you will need to provide your income figure for the previous month.

Self-employed for this purpose will include casual staff, zero hour contract workers and sole or principal proprietors of companies. A full list can be found in the Guidance notes.

**5) What happens if I need to have more than 5 days off work because I am COVID-19 positive?**

This support is only available for up to 5 days. After the 5 days you will need to follow your normal process if you are unable to work.

**6) What happens if I get COVID-19 again, will there be support for if I need to take time off again?**

No, this support is only available once during this period.

**7) I am employed, what if I take paid leave eg. using my annual leave?**

If you are employed, this is a matter for you and your employer, however if your employer applies for support they should pay you the full amount of your basic salary. FIG are encouraging employers to apply for the available support.

**8) I have more than one job, can I claim this support for each job?**

You can claim for more than one job if it is in the same period. If you work two part time jobs on the same 5 days that you are off work and unable to work because you are COVID-19 positive then you will be able to claim. You cannot claim for more than one job if you are claiming for two different 5 day periods.

**9) Can I take 3 days in one week as I am then off work for the weekend and save the remaining two days for another time?**

No, the 5 days need to be taken in one instance. If only three days are used then only three days should be claimed for. However if you are off work because you are COVID-19 positive for Wednesday, Thursday and Friday and still need Monday, Tuesday and Wednesday off work, as you are still unwell then you would be able to apply for support for the 5 of the 6 days.



## COVID-19

### COVID-19 Positive Supplement (Individual) FAQs

---

**10) How do I apply?**

If you are employed, you and your employer will need to complete the application form. If you are self-employed then you will need to complete the application form.

**11) What evidence do I need to provide?**

On the application form you will need to provide your details, the LFT code as well as this you should take a photo of the positive LFT which has a visible code, or get a letter from KEMH confirming a positive PCR test.

If you are an employee your contract may need to be sent in to confirm your working schedule and your basic salary costs.

If you are self employed and claiming based on your last months income you may need to evidence your calculations which would briefly be turnover less expenditure.

**12) I do not want to take a LFT or PCR but think I have COVID-19, do I still get the support?**

No, if you do not take a test then you will be unable to get any support as you cannot demonstrate you have tested positive for COVID-19.

**13) How quickly will it be paid / when does my employer have to submit?**

When the employer submits the application is something they will decide, or if you are self-employed this is something you can control. Once the application has been received the aim is to turnaround applications in 21 days. If there are any queries etc. then this may impact on the time taken to process the application.

**14) I am on unpaid leave already (sick or annual leave) and test positive for COVID-19 do I still qualify for the 5 days?**

If you test positive for COVID-19 then you will be able to make an application. If you are employed you will need your employer to make the application.

**15) I work at MPC can I qualify for support?**

If you are an employee and your employer was engaged by the MOD you will not qualify for this support. If you are a subcontractor of an employer that was engaged by the MOD you will also not qualify.

**16) What happens if my employer won't apply for it?**

Payments are made through employers or directly to self-employed individuals. FIG strongly encourages all employers to apply for this support. We have made the application process as simple as possible, and are working with the Chamber of Commerce to ensure that employers understand how the schemes works.

**17) Is there anyone else I can contact if I need additional support?**

In cases of individual hardship, financial support may be available through the Income Support system, by contacting [IncomeSupport.social@kemh.gov.fk](mailto:IncomeSupport.social@kemh.gov.fk) or calling 27296.

**18) Who do I contact if I need further information regarding this support?**

Information and advice on the schemes is available on the <https://www.falklands.gov.fk/COVID-19/business-support>, by phoning 28470 or emailing [treasury.support@sec.gov.fk](mailto:treasury.support@sec.gov.fk)