



## PRO-CONTRACT EPROCUREMENT SYSTEM

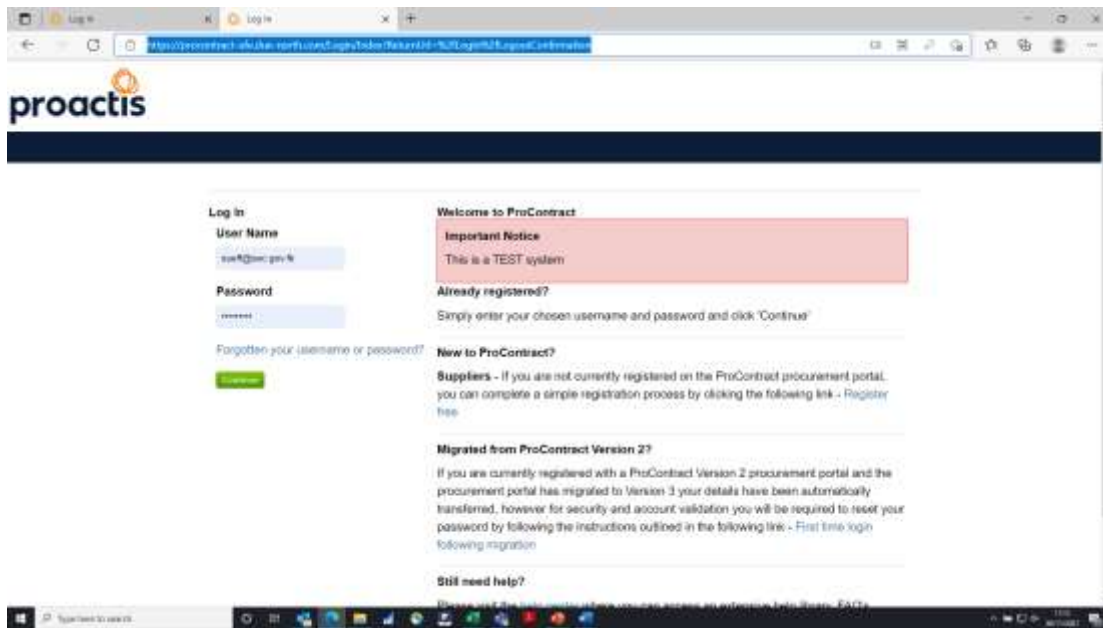
### SUPPLIER GUIDE 2 FINDING TENDER OPPORTUNITIES ON PRO-CONTRACT (PROACTIS)

This guide will help you find advertised opportunities on Pro-Contract that you may be interested in bidding for.

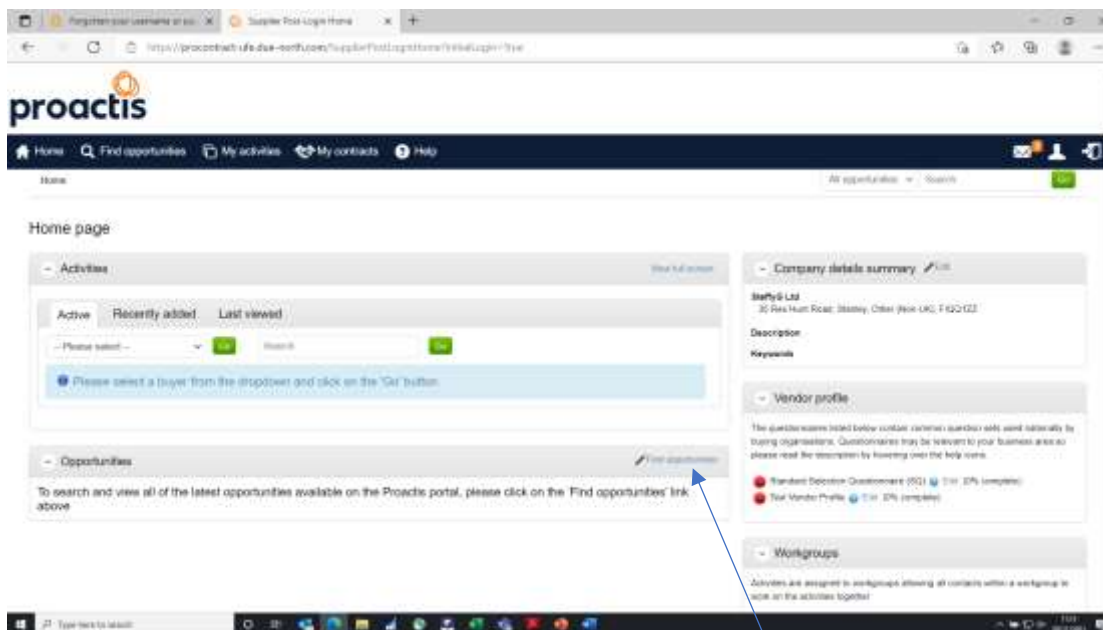
Firstly log-in to Pro-Contract

[Log In \(due-north.com\)](https://due-north.com)

Note the above is the link to the live but the screenshots in this guide are using the test system, which look exactly the same.



You then move to the home page:



To find a new opportunity click on “Find opportunities” above



## PRO-CONTRACT EPROCUREMENT SYSTEM

The following screen appears. This shows ALL Pro-Contract opportunities available across all of the system users, not just FIG.

To find Falklands opportunities select the portals option:

The screenshot shows the 'Opportunities' page in the Pro-Contract Eprocurement System. On the left, there is a 'Narrow your results' sidebar with filters for Portals, Organizations, Categories, Regions, and Keywords. The 'Portals' dropdown is currently set to 'All'. A blue arrow points to this dropdown. The main area displays a table of opportunities with columns for Title, Buyer, Expression Start, Expression End, and Estimated value.

Title	Buyer	Expression Start	Expression End	Estimated value
12118 (Declaration to carry the Falkland Islands Public Companies (Amendment) Bill)	Getshhead Council	24/10/2019	24/10/2019	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	YPO	24/10/2017	24/10/2017	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	NEPO	07/01/2020	07/01/2020	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	NEPO	25/11/2016	18/06/2014	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	East Riding of Yorkshire	24/03/2017	23/03/2017	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	LGSS	27/06/2021	05/06/2026	£88,000,000.00
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	East Riding of Yorkshire	30/04/2018	30/03/2023	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	Essex County Council	17/06/2021	18/06/2025	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	Southwark Council	03/10/2021	14/06/2023	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	Dalferth_Jordan company	28/02/2018	12/02/2025	N/A

Select Portals and scroll down to select Falkland Islands Government

The screenshot shows the 'Opportunities' page with the 'Portals' dropdown menu open. The menu lists various portals, and 'Falkland Islands Government' is highlighted. A blue arrow points to this option. The table of opportunities is visible in the background, showing the same data as the previous screenshot.

Title	Buyer	Expression Start	Expression End	Estimated value
12118 (Declaration to carry the Falkland Islands Public Companies (Amendment) Bill)	Getshhead Council	24/10/2019	24/10/2019	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	YPO	24/10/2017	24/10/2017	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	NEPO	07/01/2020	07/01/2020	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	NEPO	25/11/2016	18/06/2014	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	East Riding of Yorkshire	24/03/2017	23/03/2017	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	LGSS	27/06/2021	05/06/2026	£88,000,000.00
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	East Riding of Yorkshire	30/04/2018	30/03/2023	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	Essex County Council	17/06/2021	18/06/2025	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	Southwark Council	03/10/2021	14/06/2023	N/A
11... 1187 2500121 - Assets and 11... 1187 2500121 - Assets and	Dalferth_Jordan company	28/02/2018	12/02/2025	N/A



## PRO-CONTRACT EPROCUREMENT SYSTEM

Then only the opportunities for FIG will be displayed – as follows:

The screenshot shows the Proactis search results page. The left sidebar has filters for Portals (Falkland Islands Government), Organisations (All), Categories (None selected), Regions (None selected), and Keywords. The main table lists two opportunities:

Title	Buyer	Expression Start	Expression End	Estimated value
<a href="#">Large Plant x 2</a>	Falkland Islands Government	18/11/2021	30/11/2021	N/A
<a href="#">Small Buses with Life</a>	Falkland Islands Government	30/11/2021	18/12/2021	N/A

The above are test opportunities – the real ones should have better descriptions!

So assuming you are interested in the Large Plant x 2 click on this option:

You will see the details of the advert:

The screenshot shows the details page for the opportunity 'Two Items of Plant for the Falkland Islands Government'. The main contract details include:

- Opportunity ID: 0180170430
- Title: Two Items of Plant for the Falkland Islands Government
- Categories: 42000000-8 - Industrial machinery
- Description: The Falkland Islands Government wishes to purchase two large items of plant. Bidders may bid for either or both items.
- Region(s) of supply: Falkland Islands
- Estimated value: N/A
- Keywords: Plant, Machinery

Key dates:

- Estimated contract dates: Start date: 24/12/2021, End date: 31/10/2022

Expression of interest registered:

- Date: 18/11/2021 17:57:30
- Workgroup: Central

Expression of interest window:

- From: 18/11/2021 00:00 to 30/11/2021 16:00
- Register interest in this opportunity

Contact details:

- Buyer: Falkland Islands Government
- Contact: Suzanne Self
- Email: [suzs@fig.gov.fk](mailto:suzs@fig.gov.fk)
- Telephone: +500 27345
- Address: Falkland Islands Government, Stanley, Other (Non-UK), FKGG 12Z, Falkland Islands

Attachments: No attachments

If you would like to see the full details click on “Register interest for this opportunity”. A short while later you will receive an email from the system “accepting” your interest and providing a link to the opportunity.

Finally, refer to Supplier Guide 3 – Responding to Tender Opportunities on Pro-Contract for the next steps.